



ARKANSAS ADVISORY BOARD FOR INTERPRETERS FOR THE DEAF

ADVISORY BOARD FOR INTERPRETERS BETWEEN HEARING INDIVIDUALS AND INDIVIDUALS WHO ARE DEAF, DEAFBLIND, HARD OF HEARING, AND ORAL DEAF

Freeway Medical Building, Room 906 & Zoom Conference

<https://arkansas-gov.zoom.us/j/89133005805?pwd=Q3ExODdMYkZVdkg4TU4vdTg0ZmZ6UT09>

5800 W. 10th Street

Friday February 2, 2024

2:00 p.m.

I. Welcome and Roll Call 2:42 pm

*Due to technical difficulties Daisy recalled the meeting to order at 2:42 p.m.

Members: D. Dippel, S. Ott, S. Westcott, A. Babin **Zoom:** R. Witherspoon, S. Turner

Guest/Staff: A. Miller, C. Dunaway, Shannon Borchert, Craig Smith, B. Nichols, D.

Reagan, **Zoom** Ronica Leonard, B. Wade

Working Interpreters & Transcriptionist: K. Owens, M. Beaty, T. Johnson, K. Wilson, M. Marotto, L. Hovermale

II. Approval of Minutes from November 3, 2023, Meeting

A. A. Babin made a motion to accept the minutes with the corrected spelling of M. Beaty's name.

III. Subcommittees Update

a. **Investigation Committee** - None

b. **Technology Committee** – The video has been moved to the top of the webpage and ADH IT is working to update the description.

c. **Ad-Hoc Committee** – No committee

d. **Licensure Committee** – Would like to remind interpreters to send credentials when applying for renewal of interpreter license.

e. **Budget Committee** - **Previous** budgets have been reviewed.

f. **Letterhead** – The letterhead will be updated to remove the ADH logo as it is not required or needed. Additionally, member names will be removed from the bottom.

IV. Old Business

Update on spend down proposals from ADH – ADH has submitted spend down proposal to be determined during the fiscal session that determines appropriations.



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- a. **QAST revamp assistance-** If approved the spend down funds will go towards updating QAST tests.
- b. **Equipment for Board** – If approved, the spend down funds will purchase laptops for the board and decrease the board’s reliance on Communications+ equipment and decrease the \$100/meeting equipment fee.
- c. **Sponsor workshops 10k-** If approved, the spend down funds will allow for the board to provide \$10,000 in support towards workshops and activities that support the community the board serves and works with.
- d. **Update on IT corrections-** Webpage will be updated to remove old board members and add board members as they are sworn in. Each subcommittee is required to have at least 2 members and no more than 3 to maintain proper voting ratios.


V. **New Business**

- a. **Welcome new Board Members (if sworn in)**
- b. **Motion on mileage reimbursement for those traveling outside of LR to begin 7/1/24, FY25** – motion made and accepted by the committee.

VI. **Public Comments** – No comments

VII. **Adjourn** – 3:11 p.m.


Stephanie Ott, Secretary


Date