



Arkansas Department of Health

Arkansas State Board of Nursing
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Governor Sarah Huckabee Sanders
Renee Mallory, RN, BSN, Interim Secretary of Health
Jennifer A. Dillaha, MD, Director
Sue A. Tedford, MNSc, APRN, Director

BOARD BUSINESS MEETING MINUTES

TIME AND PLACE: May 18, 2023
ASBN Boardroom

MEMBERS PRESENT: Lance Lindow, RN; Nelida Dycus, BS, MHSM, MHRD, RN; Janice Ivers, MSN, RN, CNE; Stacie Hipp, MSN, APRN; Jasper Fultz, LPN; Melanie Garner, LPN, CLC; Ramonda Housh, MNSc, APRN, CNP, C-PNP; Lynne Ritchie, BS, RDH; Haley Strunk, LPN

MEMBERS ABSENT: Leslie Harmon Branman, BSN, RN, CPSN, CANS

STAFF ATTENDING AT VARIOUS TIMES: Sue A. Tedford, Director, MNSc, APRN
David Dawson, General Counsel
Darla Erickson, Administrative Services Manager
Karen McCumpsey, Assistant Director, MNSc, RN, CNE
Shannon McKinney, Assistant Director, DNP, APRN, WHNP-BC
Lisa Wooten, Assistant Director, MPH, BSN, RN
Janet Simpson, ASBN Program Coordinator, MSN, RNP, RNC-MNN
Tammy Vaughn, ASBN Program Coordinator, MSN, RN, CNE
LouAnn Walker, Public Information Coordinator
Albert Williams, Information Systems Coordinator
Udell Ward Jr., Regulatory Board Chief Investigator
Leslie Suggs, Executive Assistant to the Director
Susan Moore, Computer Operator

Guests: None

President Lance Lindow called the meeting to order at 1:07 p.m. A flexible agenda was declared.

I. CONSENT AGENDA

MOTION 1: I move the Arkansas State Board of Nursing approve the items on the Consent Agenda.
Brought by Lance Lindow and seconded by Janice Ivers.
PASSED.

II. COMMITTEE REPORTS

Reports were given by Committee chairs. Motions reflect committee recommendations.

A. FINANCE COMMITTEE

Stacie Hipp, the Finance Committee Chairperson, along with Darla Erickson, Administrative Services Manager, covered items for the Finance Committee. The Finance Committee approved their minutes and purpose of their committee.

The following motions were presented:

MOTION 2: I move that the Arkansas State Board of Nursing approve the financial statements for October 2022 – March 2023.

PASSED.

MOTION 3: I move that the Arkansas State Board of Nursing approve the financial reports prepared by the Arkansas Department of Health – Budget Department for the State Board of Nursing for the period October 2022 – March 2023.

PASSED.

MOTION 4: I move that the Arkansas State Board of Nursing approve the report reconciling the ASBN financial statements to the AASIS documents received from the Arkansas Department of Health – Budget Department for the State Board of Nursing for the period October 2022 – March 2023.

PASSED.

MOTION 5: I move that the Arkansas State Board of Nursing approve the Grant Agreement (Grant Contract Number: ASBN2024-001) between the Arkansas Department of Health – Arkansas State Board of Nursing and the Arkansas Center for Nursing, Inc. Brought by Stacie Hipp and seconded by the Finance Committee.

PASSED.

The Finance Committee approved the January 5, 2023, Meeting Minutes. Stacie Hipp advised the Board that the Finance Committee's Strategic Plan is on target.

Darla also confirmed there were no changes in the financial section of the strategic plan.

B. EDUCATION COMMITTEE

Ramonda Housh, Education Committee Chairperson, along with Tammy Vaughn, ASBN Program Coordinator, covered items for the Education Committee. The following motions were presented:

MOTION 6: I move that the Arkansas State Board of Nursing grant Continued Full Approval to the University of Arkansas-Monticello College of Technology– Crossett's Practical Nurse Program until the year 2028.

PASSED.

MOTION 7: I move that the Arkansas State Board of Nursing grant Continued Full Approval to the Practical Nurse Program of Ozarka College until the year 2028.

PASSED.

MOTION 8: I move that the Arkansas State Board of Nursing grant Full Approval to the Harding Carr College of Nursing Master's Entry into Professional Nursing program until the year 2026.

PASSED.

MOTION 9: I move that the Arkansas State Board of Nursing grant Continued Full Approval to the East Arkansas Community College Practical Nurse program until the year 2028.

PASSED.

MOTION 10: I move that the Arkansas State Board of Nursing continue Conditional Approval of East Arkansas Community College, Associate Degree in nursing program until the program has two consecutive years with NCLEX-RN pass rates above 75%. The next program approval survey will be in 2028.

PASSED.

MOTION 11: I move that the Arkansas State Board of Nursing grant Continued Full Approval to the University of Arkansas Community College-Morrilton Practical Nurse program until the year 2028.

MOTION 12: I move that the Arkansas State Board of Nursing grant Initial Approval to the Ozarka College PN to RN Associate of Applied Science degree in Nursing program.

PASSED.

MOTION 13: I move that the Arkansas State Board of Nursing grant Prerequisite Approval to the Black River Technical College Licensed Practical Nurse to Associate of Applied Science degree in Registered Nursing program.

PASSED.

MOTION 14: I move that the Arkansas State Board of Nursing grant Prerequisite Approval to the Northwest Arkansas Community College Practical Nurse program.

PASSED.

MOTION 15: I move that the Arkansas State Board of Nursing grant Approval to the Arkansas Health Care Association (AHCA) Mediation Assistant-Certified program, to begin Summer 2023, pending ADHE approval.

PASSED.

MOTION 16: I move that the Arkansas State Board of Nursing approve the curriculum revisions for South Arkansas Community College Practical Nurse Program.

Curriculum Revision Proposed:

1. Add an admission tract for high school students.
2. Evening cohort – change from four semester (part-time) class to a three semester (full-time) class, which will decrease the nursing content by 5-credit hours.

3. Change the current curriculum to match the required Practical Nursing Pathway Pilot degree plan. This adds two prerequisite courses and removes one prerequisite course.

PASSED.

MOTION 17: I move that the Arkansas State Board of Nursing approve the curriculum revisions for East Arkansas Community College Practical Nurse Program.

Curriculum Revision Proposed:

1. Add a new admission track for high school students.
2. Move courses to make a better flow of curriculum from basic to specialty.
3. Decrease overall credit hours for completion from 39 to 36 hours.

PASSED.

MOTION 18: I move that the Arkansas State Board of Nursing approve the curriculum revisions for the Arkansas State University to move the accelerated Baccalaureate of Science in Nursing didactic courses to an asynchronous online modality.

PASSED.

MOTION 19: I move that the Arkansas State Board of Nursing approve the following revisions to the Chapter Six *Rules*:

Edits:

Section I – A.1.a.(2) – Hospitals or hospital consortiums shall be approved by the Arkansas Department of Health and accredited by ~~the The Joint Commission on Accreditation of Health Care Organizations~~ or equivalent accrediting organization.

Section I – A.2.b.(11) – Letters of support from approved nursing and health-related programs using the proposed clinical facilities. ~~officers, and includes the following~~

Additions:

Section I – B.2.e. – The Conditional Approval status shall be in effect for a maximum of ~~one (1) year~~ two (2) years to correct noncompliance deviations from the standards, unless otherwise determined by the Board.

Delete:

Section II – F.2.a. – Masters, baccalaureate, diploma, associate degree, or practical nurse program student preceptors shall hold a current unencumbered license to practice as a registered nurse in Arkansas. Practical nurse student preceptors shall hold a current unencumbered license to practice as a registered nurse, or licensed practical nurse. ~~or licensed psychiatric technician nurse in Arkansas~~

Section II – F.3.c. – ~~There shall be no reimbursement to students for the educational preceptorship.~~

PASSED.

The Education Committee approved the Minutes from their January 5, 2023, meeting. Ramonda Housh reported the Education Department's strategic plan is still on track and that educational sessions for the Board will continue.

C. PRACTICE COMMITTEE

Neldia Dycus, Practice Committee Chairperson, along with Lisa Wooten, ASBN Assistant Director, presented items for the Practice Committee.

MOTION 20: I move that the Arkansas State Board of Nursing modify the ASBN *Rules*, Chapter Four, Section VI, as follows:

8. The advanced practice registered nurse may delegate medication administration to unlicensed assistive personnel who have documented training and ongoing competency assessment. This delegation may only occur in outpatient clinic settings. The routes in which medications may be administered include oral, topical, drops for eye, ear or nose, vaginal, rectal, transdermal, inhalation, subcutaneous, and intramuscular. Unlicensed assistive personnel may only administer medications in the following drug (NSAIDs), steroids, and vitamins. The advanced practice registered nurse shall be on the premises immediately available whenever such individual is administering medications. Such medications shall not be a controlled substance or administered in an emergency.

AND Chapter Five, Paragraph E, #5, as follows:

5. Administration of any medications or intravenous therapy, including blood or blood products except as allowed by ASBN Rules Chapter 8 for Medication Assistant-Certified and by ASBN School Nurse Roles and Responsibilities Practice Guidelines., and as allowed by ASBN Rules Chapter Four, Advanced Practice Registered Nurse, Section VI, B. 8.

PASSED.

MOTION 21: I move the Arkansas State Board of Nursing not make any changes to the ASBN *Rules*, Chapter 5, Delegation, at this time. Further exploration of PCT Regulation and LPN Delegation is warranted.

PASSED.

MOTION 22: I move the Arkansas State Board of Nursing revise the ASBN *Rules*, Chapter 5(H), to allow an unlicensed individual hired through a third-party to provide health maintenance activities which would include oral medications.

PASSED.

MOTION 23: I move the Arkansas State Board of Nursing revise ASBN *Rules*, Chapter 4, Section VIII, K.2. Addition as follows: K.2.C. A stimulant from Schedule II for the first time and every six (6) months thereafter prescribing for a patient.

PASSED.

MOTION 24: I move that the Arkansas State Board of Nursing not make any changes to Position Statement 94-1.

PASSED.

MOTION 25: I move that the Arkansas State Board of Nursing amend the ASBN *Rules*, Chapter 5, as attached.

PASSED.

The Practice Committee approved their minutes from the January 5, 2023, meeting. They discussed the purpose of the committee, reviewed the open disciplinary case report and their strategic plan.

D. ADMINISTRATIVE COMMITTEE

Janice Ivers, Chairperson for the Administrative Committee, and Sue Tedford, ASBN Director, presented the following items:

The Administrative Committee reviewed all ArNAP policies. Revisions were necessary for the following policies of the Arkansas State Board of Nursing Administrative Manual listed in the following motion:

MOTION 26: I move that the Arkansas State Board of Nursing approve revisions to the following policies of the Arkansas State Board of Nursing Administrative Manual as listed and attached:

XI-1, Criteria for Evaluators and Treatment Providers

XI-3, Admission Criteria

XI-4, Assessment and Evaluation Requirements

XI-5, Monitoring

XI-6, Toxicology Testing

XI-7, Compliance Requirements

XI-8, Employment Conditions and Parameters

XI-9, CRNA Specific Requirements for Employment

XI-10, Short-term Use of Controlled or Abuse Potential Medications

XI-11, Long-term Use of Controlled or Abuse Potential Medications

XI-12, Program Completion

XI-13, Progressive Action

XI-15, Advisory Committee

XI-16, Monitoring Interruptions

XI-17, Reduction in Length of Contract

PASSED.


The Administrative Committee approved their minutes from the January 5, 2023, meeting and reviewed the 2020-2024 Strategic Plan.

The Administrative Committee also discussed the annual Board Strategic Planning Meeting scheduled for June 15, 2023. Sue Tedford provided the Board information on the topics being presented at the Strategic Planning Meeting, which will be held at the University of Arkansas at Little Rock, Donaghey Student Center.

III. STAFF REPORTS

LouAnn Walker discussed All Hazard Testing with the Board. Recent electrical outages at the board offices highlighted an area that needed to be addressed. When outages occur, it may take DIS or AT&T several hours or possibly a day or more to get the internet back functioning. Therefore, it was determined the agency would purchase a Mifi (mobile wifi) and Hotspot to allow staff to continue to conduct business when such an issue arises. LouAnn also reported IT Strategic Plan in on target.

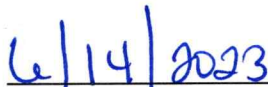
There being no further business, the meeting adjourned at 3:04 p.m.



Lance Lindow, Board President



Leslie Suggs, Recording Secretary



Date Approved