

Arkansas State Board of Athletic Training

Board Meeting Minutes

March 14, 2022

Attendees

Board Members: Ron Carroll, Terry DeWitt, Tim Atkinson, Chris Turnage, and Sherry Riggins
Representative from Attorney General's Office: Joe West
Others Present: N/A
Board Staff: Russell Burns

A. Call To Order

Russell Burns (Director) announced the roll call of attendees.
Ron Carroll (Chairman) called the meeting to order at 10:04 a.m. CST.

B. Minutes

The minutes of the September 13, 2021 board meeting were approved.

Motion to approve: Tim Atkinson
2nd: Sherry Riggins
Vote: 5 – 0

C. Financial Report

Russell Burns presented the reports from September 2021 – February 2022 to the board for approval. Russell reported the August Cash/Investments Ending Balance of \$224,321.12. Russell agreed to provide the (Monthly Revenue Reconciliation Report to the board members at board meetings and the Service Bureau Report to Ron on a monthly basis..

Motion to approve: Terry Dewitt
2nd: Tim Atkinson
Vote: 5-0

D. Licensure Report

Ron Carroll presented the Licensure Report from the agenda. A motion was made to approve the Licensure Report.

Motion to approve: Sherry Riggins
2nd: Chris Turnage
Vote: 5-0

E. Control Self Assessment (CSA)

After a discussion on the CSA, a motion was made to approve the CSA. *Russell mistakenly stated "DFA Financial" several times, and what he meant to state was "ADH Financial".*
Russell was to address the following issues on the next CSA.

1. Risk 14-0208-056 CID 13649: Amend the statement to reflect the Board checks with the NATABOC on continuing education requirements being met.
2. Risk 14-0208-058 CID 13653: Confirm that State law requires notice of address change within 10 days.
3. Risk 16-0000-051 CID 13706: Replace the term "Board" with "Agency" in the last sentence.
4. Risk 16-0000-052 CID 13724: Provide Board Chair with Monthly Service Bureau Report.

Motion to approve: Terry DeWitt
2nd: Tim Atkinson
Vote: 5-0

F. Additional Business

Ron Carroll addressed the upcoming bi-annual BOC CARE (Compliance And Regulatory Education) Conference July 15-16, 2022 in Omaha, NE. Board members who were interested in attending were to e-mail the board office. A motion was made to approve expenses authorized by ADH Financial for any board member and the board Executive Director to attend this conference.

Motion to approve: Tim Atkinson
2nd: Sherry Riggins
Vote: 5-0

Ron Carroll addressed the upcoming April 22-24, 2022, Arkansas Athletic Trainers' Association meeting and the Board's grant to this entity for Continuing Education Units (CEUs) for licensees in the state. The Board has approved the annual expense for this meeting in the past, and \$7,500.00 was the last amount approved. A motion was made to approve this expense for \$7,500.00 with a ceiling up to \$10,000.00 to be given in a grant to the Association for this event.

Motion to approve: Terry DeWitt
2nd: Tim Atkinson
Vote: 5-0

A vote for Board officers was conducted. A motion to nominate Ron Carroll for Board Chairman was made with no other nominations presented.

Motion to Approve: Terry DeWitt
2nd: Sherry Riggins
Vote: 5-0

A motion to nominate Terry DeWitt for Board Secretary was made with no other nominations presented.

Motion to approve: Tim Atkinson
2nd: Sherry Riggins
Vote: 5-0

H. Adjournment

The meeting adjourned at 10:45 am CST. The next scheduled board meeting will be on Monday September 12, 2022 at 9:00 am CST.